



Resource Mobilization Advisor -Volunteer in Honduras

12 Months | Start Date between Apr - Jun 2018 (flexible)

Language Requirements English, Spanish

Open to Canadian Citizens and Permanent Residents of Canada only

The Volunteer's Role

The Centre for Women's Rights (El Centro de Derechos de Mujeres) is seeking a talented fundraising professional with a commitment to feminism. The resource mobilization advisor will work with the leaders of the organization to identify key national and international donors, prepare proposals and monitor donor information and relationships. If the volunteer is fluent in English or French, they will also handle translations for grant-writing and other communications.

As a volunteer, you will:

- Coordinate the identification of possible donor institutions at the national and international level to support the work of the Centre for Women's Rights
 - Present findings on possible donors, including a summary of specific requirements, to the Executive Coordinator and Coordinating Committee
 - Support the establishment of a donor registry, and advise Executive Coordinator of prospective joint funding opportunities
 - Support the expansion of programs by coordinating development and submission of concept notes and proposals for funding, in keeping with donor requirements
- Develop guidelines and tools for the organization's resource mobilization activities
- Facilitate training of key personnel in writing proposals, using resource mobilization guidelines and tools and building capacity in a reproductive rights collective led by the organization
 - If the volunteer is fluent in English or French as well as Spanish, translation and preparation of proposals in both languages will be key
 - Review terms of collaboration with existing stakeholders, identify and make recommendations for areas of improvement;
 - Facilitate identification and development of strategic new stakeholders

Essential Academic Qualifications:

-Bachelor's Degree in a related discipline: international relations, gender studies, business administration, project management, marketing or communications

Essential Professional Background:

- 3 years' experience in a similar role
- Proven success in fundraising
- Experience developing concept notes and funding proposals
- Experience in networking
- Experience in gender and women's rights is an asset; support for the organization's feminist vision and values is a must

Support Package

- Modest monthly living allowance (varies depending country)
- Accommodation while in placement
- Return airfare and visa/work permit costs
- Cost of required vaccinations, antimalarial medication, and health insurance
- Pre-departure training and in-country orientation
- Travel and accommodation for reintegration debriefing weekend
- Modest support for accompanying partners and dependents going on placement with you for 12 months or longer (Return flight, emergency medical insurance, vaccinations)
- Access to Employee Assistance Program while in placement and upon return
- Cuso International assessment day (Candidates must cover the first \$200 of the most cost-effective travel expenses and all accommodation costs).
- Travel and accommodation for the five-day pre-departure training course and for in-country orientation
- Bonus: Additional return flight home or cash in lieu after 12 months of service for volunteers who extend for another 6 months

Deadline: Ongoing till filled

Apply:

https://curawebservices.mindscope.com/CUSOIN04387_CURA/Aspx/JobDetails.aspx?lang=en&Job_ID=686

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